

**Time of Wedding:** Weddings may be celebrated from 12:00pm – 2:00pm.  
ALL PARTIES MUST BE OUT OF THE CHURCH **BY 3:30PM ON SATURDAYS** (due to weekend Mass schedule if Mass is held at the same church as the Saturday evening Mass).

**Weddings can be scheduled by contacting:** Fr. John at [jpffister@evdio.org](mailto:jpffister@evdio.org)

**Church Fees:** The fee is to be paid within 7 days of the priest confirming the date. Your date is not reserved until we have received payment.

❖ **Active Parishioners: \$250 (includes \$50 deposit)**

- An active parishioner is considered someone who:
  1. Is active with time, talent, treasure, and participation in the church. NOT just a registered member. This will be determined by the Pastor.
  2. If you have been away from the parish due to a job or college and your parents are considered an active parishioner.

❖ **Non parishioners: \$450 (includes \$50 deposit)**

**Celebrant:**

- ❖ If the celebrant is not Pastor John Pfister or Deacon Mike Seibert, your wedding preparation packet to be completed by the celebrant must be received by St. Isidore no less than one week prior to the date of your wedding.
- ❖ If your celebrant is outside the Diocese of Evansville, a letter of good standing must be sent to the Diocese of Evansville Vicar General no less than 30 days before the wedding.

**Decorations:**

- ❖ May be put out on Friday, providing the Church is not being used on Friday or Saturday morning. Call the parish office to verify a time when you may decorate.
- ❖ If you choose to change church decorations already in church, you must replace all in their original location.
- ❖ You must put out as many chairs as needed. After the service chairs must be returned:
  - **St. Raphael**-to the church basement and bride and groom kneelers must be returned to the room next to the lector stand.
  - **St. Celestine**-behind the altar.
- ❖ No decorations are allowed **on** the altar.
- ❖ Flowers may be placed in front of the altar.

## **CHURCH RULES:**

- ❖ Birdseed and Rice are NOT permitted
- ❖ No real live flower petals strewn on the floor are permitted. If silk petals are used, they must be swept up and removed.
- ❖ NO Smoking in church buildings.
- ❖ Alcoholic beverages are **NOT** permitted on church property due to insurance liability. If there are any empty beer cans, bottle caps, etc. found on church property, you will not receive your deposit refund. It is always the priests' discretion NOT to do the wedding if there is drinking before the ceremony. The parties entering the sacrament need to be of sound mind.
  
- ❖ The couple is responsible for having their own vocalists, organists and lectors. Must be familiar with the Catholic Church practices.
  - **St. Raphael-** Contact Fr. John (jpfister@evdio.org) for a list of appropriate wedding music. All music must be approved by Fr. John prior to the wedding.
  - **St. Celestine-**All songs must be approved by Fr. John, Deacon Mike, or Lisa Wagner prior to the wedding. Please see the Wedding Music Guidelines for more information regarding music for your ceremony.
- ❖ **St. Celestine-**The wedding party may dress in church cry room and counselors' room at no charge. All hangers, flower boxes, water and soft drink bottles and trash must be picked up and removed. They may also dress in the lower level of the Parish Center for a fee. Please see the Wedding Day Rental Form.
- ❖ **St. Raphael-** The wedding party may dress in the church basement for a fee. All hangers, flower boxes, water and soft drink bottles and trash must be picked up and removed. Please see the Wedding Day Rental Form for more information.
  
- ❖ **Weddings during Advent:** No Christmas decorations may be used in church during Advent.  
**Weddings during Lent:** Minimal church decorations are allowed.

**\*\*Please have a designated person to make sure  
the church/basement is cleaned up before you leave.  
Failure to do so will result in loss of deposit. \*\***

# Wedding Checklist

- Schedule wedding date and set up marriage prep.
- Church fees paid within 7 days to hold the date.

## **2 Months prior to wedding**

- Songs and readings approved by Father John
- St. Celestine-Contact Tony Buechler, to let him know how many musicians and vocalists you will have so the proper number of microphones are set up. Contact Tony at 812-639-0464 or [tony@buechlermedia.com](mailto:tony@buechlermedia.com).

## **2 Weeks prior to wedding**

- Send a copy of the wedding program to Father John ([jpfister@evdio.org](mailto:jpfister@evdio.org)) for review.
- Must talk with Fr. John about Eucharistic ministers. Try to have an estimate of the number of people attending communion.
- Call parish office to:
  - Pick up a key for the basement or hall (if renting)
  - When to turn on lights in the church for photographer

## **Wedding Day**

- Please be sure to clean up hangers/bags or any other items that you brought or used, any boxes or buckets from flowers or bouquets. Be sure to clean up after yourselves. No trash should be in the basement after you leave, if necessary, take out to dumpster. Any food or drinks should also be cleaned up.
- REMINDER**: No smoking in church buildings. Alcoholic beverages are **NOT** permitted on church property due to insurance liability. **It is also the priests' discretion NOT to do the wedding if there is drinking before the wedding. The parties entering the sacrament need to be of sound mind.**